



The City of Nottingham's Premier Conference Venue

THE
Albert
HALL

The Albert Hall Conference Centre





Main Entrance, North Circus Street

Contents

“The facilities at the Albert Hall were very much appreciated by all the delegates. In fact a virtually unanimous view was that it was one of the best if not the best venues that they had come across in the UK.”

Dr G Dolan
Consultant Haematologist
President - BSHT Committee

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Complete Service

Welcome to the Albert Hall Conference Centre, we are a grade II listed city centre conference venue, sympathetically combining traditional architecture with modern facilities. 11 excellent fully serviced conference rooms of varying sizes are available; designed and tailored for conferences and meetings, banqueting, corporate events and live entertainment.

Established as an independent conference and banqueting venue for over 20 years, we have built a strong reputation for high standards and quality of service. Fine fresh and where possible, locally sourced produce is prepared and cooked in house by our professional experienced chefs, and our specialised conference team pay close attention to detail to ensure every event runs smoothly. On many occasions we are able to offer exclusive use of our facilities, and always provide an individually tailored service to all our clients.

We also provide a full range of technical facilities including high speed wired and wireless Internet access, dedicated phone lines, technical support, audio visual systems, hanging points, staging, 3 Phase power and office equipment.

Accommodation and car parking is readily available with 5 leading hotels, all within a short walking distance.

- Large Conferences
- Small Meetings
- Concerts
- Wedding Receptions
- Civil Ceremonies
- Corporate Dining & Entertainment
- Private Celebrations
- Award Ceremonies
- Prom Nights
- Wine Tasting
- Christmas Parties



The Great Hall Foyer



The Boardroom



The Osborne Suite



The Great Hall



"I would like to say a big 'thank you' to you all at the Albert Hall. The venue is beautiful and the food was wonderful, but the biggest praise must go to all the staff. Nothing was too much trouble and everyone was so helpful"

Jackie Ellis
European Laryngological Society



The Great Hall - Afternoon Tea

"On the whole the venue was fantastic - from the quality of the food and canapés to the actual layout which allowed delegates to move from room to room easily. However, I think the most vital factor in the smooth running of both our events were the staff: happy to help and quick to respond."

*Rachel Rowney
Shared Intelligence*

The Venue

The Albert Hall is strategically located in the heart of the vibrant business city of Nottingham. The location is ideally suited being central in the UK and easily accessed via the M1 and A1, Main Line Train Services and East Midlands Airport.

Completed in 1907 in a Baroque revival style by Architect AE Lambert, much of the building is in its original condition with modern interior refurbishments in harmony with the heritage of the hall.

Our beautiful venue is arranged over three floors, the ground floor comprises of the main entrance and Great Hall Foyer which links perfectly to both our main suites. This area serves as an excellent location for the registration of guests, exhibition space and for the service of light refreshments.

Our main ground floor suite is the Osborne Suite. This room is a large contemporary space offering five adjacent Syndicate Rooms, adaptable moveable walls, and easy access to the light and airy Osborne Lounge, for larger events this floor is often used for exhibition space and for the service of our excellent catering options.

The first floor is home to the Albert Hall Conference Centres main suite, the historic grand and ornate Great Hall. The hall is defined by its sweeping galleries, epic arches and sculptured columns. The beauty of the Great Hall is not merely aesthetic; it functions perfectly with a minimum level of equipment and benefits from wonderful natural lighting. For a different visual impact the hall can be fully blacked out and fitted with elaborate sets and lighting equipment.

With views over the Great Hall is the Balmoral Gallery, this suite is excellent for VIP receptions, small meetings, breakout space for larger events or for use as a press office. The second floor sites the City Suite, a contemporary penthouse conference suite suitable for meetings and breakout space, with excellent views over the City of Nottingham.

The venue is furnished and decorated to a high standard throughout, and has all the facilities you would expect from a high quality conference venue.



Public Performances



Conference - Cabaret Style



The Balmoral Gallery



The Osborne Suite

Conferences

On arrival at the Albert Hall Conference Centre you will be greeted by our professional and friendly conference team, who will go above and beyond your expectations to ensure your event is a resounding success. We provide a single point of contact throughout your booking and on the event day, ensuring that if you have a technical query, or simply require directions our team is always available to assist.

Registration would normally take place in the Great Hall Foyer, giving optimal access from the main entrance to either the ground or first floor conference rooms. For smaller conferences or meetings, we have a range of high quality, fully equipped rooms to suit your requirements. Larger conferences can be provided with exclusive use of the venue, giving private access to all our 11 conference rooms and facilities.

Our main conference room is the impressive Great Hall situated on the first floor, and provides theatre style seating of up to 750. The hall can be adapted to suit many types of layout and due to its unique design numbers over 100 can be seated in a cabaret style layout without the room feeling too vast. Whether choosing an elaborate stage and set design with state of the art technology, or just left to let the rooms beautiful ambience shine through, this space always provides that wow factor, essential for re-enforcing the impact of your conference to your delegates, and promoting a positively memorable experience.

Our large ground floor conference room is the Osborne suite, which offers highly adaptable layouts, five adjacent syndicate rooms, and easy access to the Osborne lounge area for catering or breakout space. For larger conferences the whole ground floor can be utilized for catering and exhibition space, which provides the ideal environment to circulate, and offers excellent opportunities for delegates to network and meet with exhibitors.

Superb food and service is something the Albert Hall Conference Centre makes a top priority, we take great pride in our reputation for high quality catering packages, and our permanent in house chefs and catering team treat every event on an individual basis. Whilst we have comprehensive menus we can always tailor these to suit your personal taste and budget.



The Great Hall



The City Suite



The Balmoral Gallery



The Osborne Lounge



"Feedback from our delegates has been extremely positive, and many did indeed comment that this is the best venue that the conference has ever been held at. This is quite a compliment - as we have been holding this event for more than 20 years."

Lyndsey Campbell
Marketing & Events Manager
IWO



The Great Hall - Fashion Shows

"With the help of you and your staff, the choir put on one of the best concerts for some considerable time. To date I have only received positive comments about it, which is very gratifying."

John N Senior
Carlton Male Voice Choir

Concerts & Events

The Albert Hall has been Nottingham's traditional venue of choice for successfully hosting Concerts, Public Performances, Political Rallies, Prize Giving's, and Graduation Ceremonies since opening in 1907.

The venue's grand ornate architecture was designed at the turn of the 20th century in the style of an Edwardian music hall. The Great Hall is a medium size concert hall with a capacity of 750 seats stage facing and serves as an excellent auditorium for public performances of many genres. The Hall is renowned for generating a terrific atmosphere, giving a real sense for audiences of being absorbed in the performance.

Highlights include a large modular staging system, 1.5 tonne hanging points for flying lighting rigs and AV equipment, adaptable arena seating layouts and natural daylight or full blackout facilities. The acoustics of the hall are fantastic and particularly enhance orchestral, choral, and light acoustic performances.

One of the main features of the Great Hall is the world famous Binns organ, which has been fully restored to its former glory and provides a unique backdrop to the Hall's aesthetics. We also have a beautiful Steinway concert grand (model c) available, which always provides that extra acoustic sparkle to any performance.

Should you wish to host a VIP reception for your performance sponsors we have a number of private suites available, including the Balmoral Gallery which overlooks the Great Hall. We also offer excellent wine and catering packages, all cooked and prepared in house from fresh and where possible, locally sourced produce.

Our professional team of concert staff are available to assist with checking tickets and seating your audience, guests also have bar drinks, coffee, and confectionary available to purchase before during and after the performance.

We also provide changing facilities, and areas for the display of your performance posters and flyers. Should you wish to display and sell your organisation's merchandise we also offer space for this on your event day.



British Open Squash Final



Image by Alan Fletcher



Image by Alan Fletcher



BBC Question Time



Christmas Parties



Arrival Drinks



Red Carpet Arrival

Receptions

Excellent food, and professional warm and friendly service is our speciality at the Albert Hall. We take great pride in our reputation for hosting many, dinner dances, corporate functions and wedding receptions each year.

We offer a variety of delicious traditional menus which can of course be adapted to suite taste and budget. All food, drinks and service are provided by our own professional permanent in house team of chefs and service staff, and we are proud of the fact we operate a traditional 4 star level of service. Because of this we can guarantee consistent high standards, unique in this type of venue, and our reputation speaks for itself.

We have an excellent choice of menus and a superb selection of wines from our wine list. High quality tableware, glassware, linen and napery, fresh flowers, seating plans, place cards and menus are included with all our seated receptions. We also provide a large private bar and can often offer exclusive use of the venue.

Most receptions are hosted in the Osborne Suite of which we can cater for up to 160 for a sit down meal, 220 for a seated buffet or 400 for a standing buffet . The room is very versatile, allowing for parties as low as 40 to be seated and still maintain a warm and intimate atmosphere. For your entertainment the Osborne Suite is fitted with a large parquet dance floor, a large space for a Band or Disco and we can provide a low level stage if required.

We can source many types of entertainment on your behalf, or you are welcome to arrange this yourself if you prefer. There are also six rooms located around the main suite which can be utilized for a variety of purposes, such as gaming tables, private dining areas or quiet space.

The spectacular surroundings of the Great hall can also be hired for that extra wow factor where we can seat up to 160 for dining and light entertainment, after which guests are invited to the Osborne Suite which can be laid informally allowing guests to socialize and enjoy the entertainment provided, in a relaxing atmosphere.



The Osborne Suite

“The room looked lovely, the food was delicious (compliments to the chef), and my husband particularly wanted to express how attentive the staff were, alert and ready to serve when needed.”

Mrs C Priddle
Wollaton, Nottingham

Location

- **By Rail:** 15 Minute walk or 5 minute Taxi / Tram Journey from Nottingham Train Station.
- **By Car:** Use M1 Junction 25 (south) or 26 (north) and follow signs for the City Centre.
- **By Tram:** 5 Minute walk from stops at either Old Market Square or the Royal Centre.
- **By Bus:** 5 Minute walk from Old Market Square, 15 minute walk from Victoria and Broadmarsh Bus Stations.
- **Parking:** On-street parking around Wellington Circus is free after 6pm, secure parking is available from nearby car parks.
- **Entrance:** North Circus Street, opposite St Barnabas Cathedral, adjacent to Nottingham Playhouse



Special thanks to Alan Fletcher (A Shot in the Dark) & Kevin Mason Photography

Maid Marion Way Entrance





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